

MINUTES
NEOSHO CITY COUNCIL
February 16, 2016 – 7:12 p.m.
City Hall – Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

Luke Yates gave the opening prayer and Mayor Davidson led the Pledge of Allegiance.

A quorum being present, Mayor Richard Davidson called the meeting to order at 7:12 p.m.

ROLL CALL

COUNCIL PRESENT:

Charles Collinsworth; Timothy Lewis; Tom Workman; Richard Davidson; Steve Hart

CITY OFFICERS PRESENT:

Steven Hays, City Attorney; Troy Royer, City Manager; Dana Lytle, Interim City Clerk

APPROVAL OF AGENDA

Motion was made to approve agenda by Councilman Workman and seconded by Mayor Davidson. The motion passed unanimously.

CONSENT OF AGENDA

Motion to approve the consent agenda items as listed by Councilman Collinsworth and seconded by Councilman Lewis.

Roll call vote:

Charles Collinsworth – Yes

Richard Davidson – Yes

Steve Hart – Yes

Timothy Lewis – Yes

Tom Workman - Yes

Motion carried.

MINUTES:

The minutes of:

- 1) February 2, 2016 – Regular Session was approved as presented.
- 2) February 2, 2016 – Special Closed Session was approved as presented.

COUNCIL MINUTES – FEBRUARY 16, 2016

Motion to approve the minutes by Councilman Lewis and seconded by Councilman Workman.

Motion carried.

PROCLAMATION: Family Dentistry of Neosho

Whereas, the Neosho City Council wishes to recognize the businesses and employers of our community; and
Whereas, the City of Neosho recognizes the role of our employers' contribution to the area's growth and development, and their support of our economy; and
Whereas, Family Dentistry of Neosho has provided complete, comprehensive dental care in our community since 1998; and
Whereas, Family Dentistry of Neosho has grown from a 915 square foot facility with three employees to a 5,950 square foot facility with nine employees; and
Whereas, Family Dentistry of Neosho, operating from their location at 1112 Baxter Street, continues to be a valued asset in the community of Neosho;
Wherefore, I, Richard Davidson, Mayor of the City of Neosho, Missouri do hereby proclaim on this Sixteenth Day of February, Two Thousand and Sixteen, Family Dentistry of Neosho as the Business/Employer of the Month for February 2016. We wish to recognize them for their commitment to quality and their involvement in the community. Thank you for being a part of our city.

Richard Davidson

VISITOR BUSINESS

There was none.

UNFINISHED BUSINESS

Bill No. 2016-800...to amend the budget to approve expenditures:

Senior Center: Installation of a new Hood/Fire Suppression System for the Kitchen;

Development Services: Repair of ACO truck (insurance covered this repair less the deductible);

Recycling Center: Purchase of forklift.

Bill No. 2015-800 for Ordinance No. 51-2015 was read by title only by Mr. Hays.

Motion to pass Bill No. 2015-800 on second and third readings by Councilman Collinsworth and seconded by Councilman Workman.

Roll call vote:

Richard Davidson – Yes

Steve Hart – Yes

Timothy Lewis – Yes

Tom Workman – Yes

Charles Collinsworth – Yes

Motion carried.

Bill No. 2016-802...to amend Code Chapter 710, 710.075 – GPS Data Collection – Water to add a requirement for GPS data collection. Anyone who extends utility

COUNCIL MINUTES – FEBRUARY 16, 2016

mains or City maintained infrastructure to submit to the City the GPS information for said improvements. This information would be added to the City GIS system.

Bill No. 2015-802 for Ordinance No. 53-2015 was read by title only by Mr. Hays.

Motion to pass Bill No. 2015-802 on second and third readings by Councilman Workman and seconded by Councilman Lewis.

Roll call vote:

Steve Hart – Yes
Timothy Lewis – Yes
Tom Workman - Yes
Charles Collinsworth – Yes
Richard Davidson – Yes

Motion carried.

Bill No. 2016-803...to amend Code Chapter 705, 705-075 – GPS Data Collection – Sewer to add a requirement for GPS data collection. Anyone who extends utility mains or City maintained infrastructure to submit to the City the GPS information for said improvements. This information would be added to the City GIS system.

Bill No. 2015-803 for Ordinance No. 54-2015 was read by title only by Mr. Hays.

Motion to pass Bill No. 2015-803 on second and third readings by Councilman Lewis and seconded by Councilman Collinsworth.

Roll call vote:

Timothy Lewis – Yes
Tom Workman – Yes
Charles Collinsworth - Yes
Richard Davidson – Yes
Steve Hart – Yes

Motion carried.

BID

1. Triplex Mower - Golf Course: There were three bids received:
 1. Van-wall Equipment had a total bid of \$15,500
 2. Professional Turf Products had three options and they were: a 2012 refurbished unit with 1501 hrs for \$16,000; a 2011 refurbished unit with 1168 hrs for \$17,000; a 2013 refurbished unit with 644 hours for \$20,000.
 3. Kansas Golf and Turf had a total bid of \$10,277.69.

COUNCIL MINUTES – FEBRUARY 16, 2016

Bill Mulkey, Golf Course Director was present to discuss the bids and is requesting that Council approve the purchase of a triplex mower to replace a very late model mower. He said the Kansas Golf and Turf did not meet specifications and feels Van-wall Equipment is the best bid. Councilman Hart asked if this was in the budget and Mr. Royer stated part of it was and in the upcoming budget amendment we actually saved money with not having to move funds and will be able to make up that difference for this purchase.

Mayor Davidson stated that it was more than we had budgeted for, but with the savings on the bond issue we will get back money. Mayor Davidson stated we need this as there is a lot of area to mow.

Motion to accept bid from Van-wall Equipment as submitted in the amount of \$15,500 by Councilman Hart and seconded by Councilman Collinsworth.

Roll call vote:

Tom Workman – Yes
Charles Collinsworth – Yes
Richard Davidson - Yes
Steve Hart – Yes
Timothy Lewis – Yes

Motion carried.

2. Repair Four Rotors at Shoal Creek Wastewater Plant: We received three bids for repair of rotors:

1. D&S Erectors - \$140,103.44
2. JCI Industries - \$167,784.00
3. Alliance Pump & Mechanical - \$248,671.00

Ken Brady, WWT Plant stated the Rotors were worn out and in need of repaired. Mayor Davidson asked of the 8 rotors how many are functioning? Ken stated we have 6 functioning rotors. It has been 10 years since these have been replaced. Mayor Davidson said so we are going to repair 2 Rotors and Ken said that is correct. Mayor Davidson stated that these Rotors are there to get oxygen into the functioning process and regulate ammonia levels. The Rotors can be here quickly and the work can begin soon.

Motion to accept bid from D&S Erectors in the amount of \$140,103.44 by Councilman Hart and seconded by Councilman Workman.

Roll call vote:

Charles Collinsworth – Yes
Richard Davidson – Yes
Steve Hart – Yes
Timothy Lewis – Yes
Tom Workman - Yes

COUNCIL MINUTES – FEBRUARY 16, 2016

Motion carried.

3. Repair UV System at Shoal Creek Wastewater Plant

There were two bids sent out but only one received:

UV Doctor Systems – \$18,275.00

WEDECO PARTS - \$3,391.75

Ken Brady, WWT Plant states this is part orders we need. We are doing the labor ourselves. These parts are difficult to find. UV Doctor had the only bid on parts that we received by the deadline, but later Ken said that WEDECO parts came in with a bid of \$8,042.42. John Henry Foster had a bid for the Wiper Mechanism Cylinders in the amount of \$3,391.75. WEDECO reduced their price and so we went with them. Ken was originally going to get 10 cylinders but decided to only get 5 right now to save money. Jim from WWT stated a lot of plants use WEDECO. There are 10 units altogether. One unit needs completely rebuilt. Many of the bulbs are heavily coated. We think we can get by with 100 bulbs and go two yrs out and just by rotating to buy 50 bulbs yearly instead of 100 bulbs will save on the yearly expenses.

Mayor Davidson stated that the UV system works to eliminate e-coli in the water and keep it disinfected. If UV bulbs are covered, then the e-coli is not destroyed, and this is critical in the summer with people swimming in the creek. DNR does check on this to make sure the water in Shoal Creek is safe. Councilman Collinsworth asked if this was in the budget and Mr. Royer stated there is a reserve set up and it will take care of these expenses. Councilman Workman asked if these were reserves and not funds and Mr. Royer said yes it is in the reserves. We put in \$100,000 yearly in reserves. This was verified with our City Attorney and is to be used for upkeep maintenance and there is the “Waste Water Bonds with the SRF loan in 2009” we have as well. Councilman Collinsworth stated this is a pricey ticket but one we were ready for. Mr. Royer stated we will keep funding this reserve for future unexpected expenses.

Motion to accept bid from UV Doctor Systems in the amount of \$18,275.00 and WEDECO Parts for \$3,391.75 by Councilman Collinsworth and seconded by Councilman Workman.

Roll call vote:

Richard Davidson – Yes

Steve Hart – Yes

Timothy Lewis – Yes

Tom Workman – Yes

Charles Collinsworth – Yes

Motion carried.

CORRESPONDENCE

There was none.

COUNCIL MINUTES – FEBRUARY 16, 2016

NEW BUSINESS

1. Bill No. 2016-804.....Providing that the revenues and expenditures budget be amended for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016.

Bill No. 2015-804 was read by title only by Mr. Hays.

Daphne Pevahouse, Finance Director stated the purpose of this fund is to cover expenditures as stated in the last Council Meeting for several departments, Dispatch 2% increase, our expenses with electricity, heating fuels and we transferred from general fund to cover this. With the Golf Course, we ask to be allowed to transfer money that was for debt expense to capital purchases for the triplex mower and because of that debt issuance we are able to reduce the budget by \$35,471 for Parks and \$59,734 for Economic Development Fund and that will go back to the fund. Mayor Davidson mentioned on the Economic Development Fund that it was called Economical Development Sales Tax a few years ago and when we read the statues it is actually called Capital Improvement Sales Tax, and it is for maintenance capital improvements, included in this statue.

Motion to pass Bill No. 2015-804 on first reading by Councilman Collinsworth and seconded by Councilman Workman.

Roll call vote:

Steve Hart – Yes

Timothy Lewis – Yes

Tom Workman - Yes

Charles Collinsworth – Yes

Richard Davidson – Yes

Motion carried.

2. Consider approval for renewal of the Contract with the Department of the Air Force for the historical property on loan to the City which is the T-37B aircraft.

Dana Daniels, Dev. Services, stated the plane has been painted and are working with a local engineer and volunteers on the repairs and making progress. He appreciates the volunteers that have helped on the design of this project. This is a contract between the City and the Air Force, they really doesn't want it back. Mayor Davidson says that it is insured for a few hundred dollars a year, not a lot of money. It is at the airport on display. Councilman Collinsworth asked about the helicopter that is now at Morse Park if it will be placed at the airport and Mr. Daniels said he doubted it. Mr. Royer said we haven't gotten unfavorable responses about moving it from Morse Park.

Motion to approve renewal of the Contract with the Department of the Air Force for the loan of the T-37B aircraft by Councilman Lewis and seconded by Councilman Workman.

COUNCIL MINUTES – FEBRUARY 16, 2016

Roll call vote:

Timothy Lewis – Yes
Tom Workman – Yes
Charles Collinsworth - Yes
Richard Davidson – Yes
Steve Hart – Yes

Motion carried.

3. Consider approval of MoSCAP II Acceptable Agreement Letter which will provide dual-band mobile radios Motorola APX7500 that will be utilized in the fleet. This grant has no matching funds. It is 100% funded through the Department of Public Safety.

Chief Kennedy states this is more of the grant money awarded to us for these mobile radios. It is 100% funded by the grant.

Motion to approve the MoSCAP II Acceptable Agreement Letter provided dual-band mobile radios for Police Department by Councilman Workman and seconded by Councilman Hart.

Roll call vote:

Tom Workman – Yes
Charles Collinsworth – Yes
Richard Davidson - Yes
Steve Hart – Yes
Timothy Lewis – Yes

Motion carried.

4. Consider approval of a Maintenance Agreement for the recently purchased Forklift for the Recycling Center. This would be a quarterly preventive maintenance.

Mr. Daniels states this is quarterly maintenance on the recently purchased Forklift at \$45 hr plus parts and fluids which we don't expect much now and the work is usually completed in approx. 1-2 hrs. labor and ask that the Council approves this to keep the Forklift at good condition.

Motion to approve the Maintenance Agreement for the Forklift at the Recycling Center by Councilman Collinsworth and seconded by Councilman Workman.

Roll call vote:

Charles Collinsworth – Yes
Richard Davidson – Yes
Steve Hart – Yes

COUNCIL MINUTES – FEBRUARY 16, 2016

Timothy Lewis – Yes
Tom Workman - Yes

Motion carried.

5. Consider approval of Trimble Handheld GIS Data Collect Tool & Software Agreement and Spec Sheet.

Dana Daniels requests that the Council approve the purchase of a Trimble GEO 7X handheld tool to allow the city employees to use this along with the engineer and the cost is \$10,940 and will be split between Public Works, Building Inspector, & Streets Departments. John Harrington will be the primary one to have access to the tool but others will use it as well.

Motion to approve the purchase of the Trimble Handheld GIS Data Collect Tool & Software by Councilman Collinsworth and seconded by Councilman Lewis.

Roll call vote:

Richard Davidson – Yes
Steve Hart – Yes
Timothy Lewis – Yes
Tom Workman – Yes
Charles Collinsworth - Yes

Motion carried.

6. Consider approval of two grant funding applications for the Police Department:
Traffic Enforcement Application for DWI Enforcement
Traffic Enforcement Application for Hazardous Moving Violation (HMV)

Chief Kennedy ask the Council to approve the annual grant fund applications.

Motion to approve the two application grants for the Police Department by Councilman Lewis and seconded by Councilman Workman.

Roll call vote:

Steve Hart – Yes
Timothy Lewis – Yes
Tom Workman - Yes
Charles Collinsworth – Yes
Richard Davidson – Yes

Motion carried.

COUNCIL MINUTES – FEBRUARY 16, 2016

APPOINTMENTS AND VACANCIES

Ashley Siler sent an email stating that she would like to be appointed to the Historic District Commission. Councilman Collinsworth states she would fill the non-voting member vacancy.

Motion to approve Ashley Siler as a non-voting member of the Historic District Commission by Councilman Collinsworth and seconded by Councilman Workman.

Roll call vote:

Timothy Lewis – Yes
Tom Workman – Yes
Charles Collinsworth - Yes
Richard Davidson – Yes
Steve Hart – Yes

Motion carried.

REPORT OF CITY OFFICERS

Financial Department – Daphne Pevahouse

Sales tax was up 2.55% over last year's February receipt and down .87% year-to-date so it is holding steady. Down about 4% from forecasted numbers. Total cash is around \$2.4 million and general fund is \$1.2 million. We are getting ready to prepare to start the budget process. Mayor Davidson stated we usually get that in March and so we are right on schedule. Mayor Davidson wanted to congratulate Daphne on working hard to obtain her certification as a CGFM.

MAYOR DAVIDSON – Water Bill Credit Card

Mayor Davidson asked about the water bill credit card process and the application has been sent in and we are close to getting that completed.

Water/Wastewater Plant – Alliance Reporting

The renovation is going well, waiting for the inside to cure and then we can begin the painting.

CITY MANAGER - Commending the City Staff

Mr. Royer would like to commend the city staff in keeping costs down and we have made progress and proud to be part of a great team. Mayor Davidson said the city is in the best financial shape it has ever been. If you look around at other cities, many are in financial difficulties. Mr. Royer states we are over \$200,000 than we were last year and Mayor Davidson agrees that we are in much better shape than many other cities at this time.

COUNCIL MINUTES – FEBRUARY 16, 2016

MAYOR DAVIDSON – Sunshine Law Request

Mayor Davidson mentioned the Sunshine Law requests as a reminder that if they have a question, there has to be a Sunshine Law Form request filled out. Citizens do have to submit the Sunshine Law Form request in writing to the City Clerk’s office and that is under the statues of the law. Mr. Royer stated that we need a record of requests due to the fact that if anyone from the state came in to go through our records, we will have a record. Mayor Davidson said that verbal requests are not accepted as that can cause a lot of trouble and we don’t want that to happen to our city. We have to follow the Sunshine Law as it is written.

ADJOURN

Motion to adjourn by Councilman Workman and seconded by Councilman Collinsworth. Unanimous vote to adjourn.

Mayor Collinsworth adjourned the regular session meeting at 7:54 p.m..

APPROVED:

NEOSHO CITY COUNCIL

Richard Davidson, Mayor

ATTEST:

City Clerk