

**MINUTES**  
**NEOSHO CITY COUNCIL**  
**May 19, 2015 - 7:00 p.m.**  
**City Hall – Council Chambers**  
**203 E. Main St., Neosho, MO**

**OPENING PRAYER & PLEDGE OF ALLEGIANCE**

Josh Branham gave the opening prayer and Mayor Davidson led the Pledge of Allegiance.

A quorum being present, Mayor Davidson called the meeting to order at 7:03 p.m.

**ROLL CALL**

COUNCIL PRESENT:

Charles Collinsworth; Richard Davidson; Timothy Lewis; Tom Workman

ABSENT:

Steve Hart

CITY OFFICERS PRESENT:

Steven Hays, City Attorney; Troy Royer, City Manager; Nora Houdyshell, City Clerk

CITY STAFF PRESENT:

|   |   |
|---|---|
| David Kennedy, Police Chief                                 | Mike Sharp, Police Lieutenant                     |
| Mike Eads, Fire Chief                                       | Ryan Long, Public Works Director                  |
| Daphne Pevahouse, Finance Director                          | Dana Daniel, Director of Economic Development     |
| Pam Baker, Human Resources Director                         | Wes Franklin, Public Relations/Events Coordinator |
| Duane Linch, Utilities Director                             | Maron Towse, Golf Course Superintendent           |
| Dustin Whitehill, Police Department School Resource Officer |   |
| Amy Moritz, Parks Director                                  |   |

**CONSENT AGENDA:**

Motion to approve the consent agenda items as listed by Councilman Collinsworth and seconded by Councilman Workman.

**MINUTES:**

Mayor Davidson requested one change to the minutes of May 5, 2015, Regular Session removing him as leading the prayer as he was not at the meeting. The minutes were approved as amended.

Roll call vote:

Charles Collinsworth – Yes  
Richard Davidson – Yes  
Timothy Lewis – Yes  
Tom Workman - Yes

Motion carried.

**UNFINISHED BUSINESS**

**Bill No. 2015-670...Providing that the revenues and expenditures budget be amended for fiscal year beginning October 1, 2014 and ending September 30, 2015...2<sup>nd</sup> and 3<sup>rd</sup> Reading.**

Bill No. 2015-670 for Ordinance No. 23-2015 was read by title only by Mr. Hays.

Motion to pass Bill No. 2015-670 on second and third readings by Councilman Lewis and seconded by Councilman Collinsworth

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Roll call vote:

Richard Davidson – Yes  
Timothy Lewis – Yes  
Tom Workman – Yes  
Charles Collinworth - Yes

Motion carried.

**BID**

**Development Services – HVAC Service**

The following bid recommendations were presented for consideration.

Mr. Dana Daniel informed the council there were five bidders for the HVAC maintenance work at all city facilities and recommended the council accept the bid from Precision Heating, Air Conditioning & Refrigeration.

The following bids were received by:

|   | <u>Regular</u>                     | <u>After Hours</u>  | <u>Holiday</u>      |
|---|------------------------------------|---------------------|---------------------|
| Precision Heating, Air Conditioning & Refrigeration | \$50.00<br>12 hours                | \$70.00<br>12 hours | \$75.00<br>12 hour  |
| Jackson's Sales & Service                           | No Bid Submitted                   |                     |                     |
| Airtech Heating & Air                               | Bid Returned/No Forwarding Address |                     |                     |
| S&S Maintenance                                     | \$50.00<br>1 hour                  | \$75.00<br>2 hours  | \$75.00<br>2 hours  |
| Schnelle  | \$65.00<br>2 hours                 | \$97.50<br>2 hours  | \$130.00<br>2 hours |
| Rocky's Heating & Air                               | Bid Returned/No Forwarding Address |                     |                     |
| Country Care LLC                                    | \$70.00<br>3 hours                 | \$105.00<br>4 hours | \$105.00<br>4 hours |
| Satterlee   | \$80.00<br>2 hours                 | \$120.00<br>2 hours | \$160.00<br>2 hours |
| Gunlock   | No Bid Received                    |                     |                     |

After Councilman Lewis questioned response time, Mr. Daniel stated the city currently uses Precision Heating Air Conditioning & Refrigeration and there has never been issue.

Motion to approve bid as recommended submitted by Precision Heating, Air Conditioning & Refrigeration for all city facilities by Councilman Collinworth and seconded by Councilman Workman

Roll call vote:

Timothy Lewis – Yes  
Tom Workman - Yes  
Charles Collinworth – Yes  
Richard Davidson – Yes

Motion carried.

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**Development Services – Electrical Service**

The following bid recommendations were presented for consideration.

Mr. Dana Daniel informed the council there were two bidders for the city facilities electrical maintenance services and recommended the council accept the bid from Long Electric.

The following bids were received by:

|                      |                |                  |                        |
|----------------------|----------------|------------------|------------------------|
| Bill's Electric Inc. |                | No Bid Submitted |                        |
| Long Electric        | Regular Hours  | \$44.50          | 2.5 hour response time |
|                      | Overtime Hours | \$66.75          | 4 hour response time   |
|                      | Holidays       | \$89.00          | 4 hour response time   |
| Service Solutions    |                | No bid Submitted |                        |
| S&S Maintenance      | Regular Hours  | \$50.00          | 1 hour response time   |
|                      | Overtime Hours | \$75.00          | 2 hour response time   |
|                      | Holidays       | \$75.00          | 2 hour response time   |

Motion to approve bid from Long Electric for all city facilities electrical services by Councilman Workman and seconded by Councilman Lewis

Roll call vote:

Tom Workman – Yes  
Charles Collinsworth – Yes  
Richard Davidson - Yes  
Timothy Lewis – Yes

Motion carried.

**CORRESPONDENCE**

There was none.

**NEW BUSINESS**

**Consider approval of the First Community Bank agreement.**

Mayor Davidson removed himself from the bench due to his affiliation with First Community Bank and turned the rule over to Mayor Pro Tempore Collinsworth.

Finance Director Pevahouse reminded city council of the approved bid for this service in April and recommended council approve the agreement for a two year period.

Motion to approve the First Community Bank Agreement and authorize Mayor Pro Tempore to execute by Councilman Workman and seconded by Councilman Lewis

Roll call vote:

Charles Collinsworth – Yes  
Richard Davidson – Abstain  
Timothy Lewis – Yes  
Tom Workman - Yes

Motion carried.

**Consider approval of Rembrandt Food's request.**

City Manager Royer reviewed cost estimates of treatment plant expenses as required from the last city council meeting.

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City Attorney Hays stated he was provided information the day prior to the meeting and asked the city council to delay a decision or discussion on this subject until the next city council meeting.

Mr. Hays then directed questions, including but not limited to, the following to Mr. Tony Crisamore, Representative of Rembrandt Foods.

| QUESTION   | ANSWER  |
|--|---|
| Is one of your products sugar yolk?  | Rembrandt ships it.   |
| Once product is delivered, are the trucks cleaned at the facility?                                     | Bring in clean yolk   |
| Within the truck itself, is there an internal cleaning system or is there a chemical used to clean it? | Excellerate CIP used to clean.                                  |
| Once the truck is cleaned, do you dispose of clean compounds?  | The product is unloaded, rinse tankers out then clean in place. |
| Where does the CIP go?   | Through the drain.  |

Mr. Hays again asked city council to delay making a decision until he has had time to look into this matter further.

Mayor Davidson confirmed with Mr. Royer the water billing has been suspended so no additional interest or late fees will be assessed.

Without objection, city council agreed to address this matter at the next regular scheduled meeting.

**Consider approval for submittal of the 2008-DT-03 close out documents.**

Mr. Daniel reviewed the Community Development Block Grant documentation to approve the documents to de-obligate the City of Neosho and close out the 2008-DT-03 grant.

Discussion followed.

Motion to approve CDBG close out paperwork as presented and authorize Mayor to execute by Councilman Collinworth and seconded by Councilman Lewis

Roll call vote:

- Richard Davidson – Yes
- Timothy Lewis – Yes
- Tom Workman – Yes
- Charles Collinworth - Yes

Motion carried.

**REPORT OF CITY OFFICERS**

**Mrs. Daphne Pevahouse, Finance Director – April Financials**

Mrs. Pevahouse reviewed the financials noting sales tax is up 8 ½% from last year-to-date.

**Mr. Dana Daniel, Director of Economic Development – City Wide Cleanup**

Mr. Daniel reported the success of the city wide cleanup efforts noting there was approximately 98,000 pounds processed.

**Mr. Dana Daniel, Director of Economic Development – Airport Maintenance**

Mr. Daniel reported possible federal funding for maintenance, pavement maintenance and design proposal for the airport in the amount of \$20,000 - \$25,000 local match.

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**Mr. Wes Franklin, Public Relations/Events Coordinator – Pet Fair**

Mr. Franklin reported the activities and success of the 2015 Annual Pet Fair which was held at the Faithful Friends facility for the first time.

**Mr. Troy Royer, City Manager – Attorney Fees**

Mr. Royer stated there was no further activity to report.

**Mr. Troy Royer, City Manager – EDA Grant Writer; Intermodal Project/Nelson Extension**

Mr. Royer stated he is in the process of contacting an additional grant writer with experience in writing EDA grants as a follow up from the conversation held with Harry S. Truman Coordinating Council regarding the Intermodal Project and Nelson Extension. He further stated he has received no updates from NABIFI.

**Mayor Richard Davidson – Industrial User – Drainage**

Mayor Davidson stated he would like city staff to report during the next regular scheduled meeting the requirements and/or policy regarding an industrial user reporting process if there is something unusual is discharged down the drain.

**Mayor Richard Davidson – City Parks**

Mayor Davidson commented appreciation to Amy Moritz and the entire parks department for the appearance of the parks and staff's hard work.

**Mr. Troy Royer, City Manager – City Pool**

Mr. Royer reported the city pool will be open Friday, Saturday and Sunday with a free swim day on Saturday.

**Mayor Richard Davidson – NABIFI**

Mayor Davidson inquired about a comment made during a meeting with Mr. Mike Franks regarding a major announcement by NABIFI as he has not heard of anything. Mr. Royer confirmed he has not heard of any announcements either.

**APPOINTMENTS & VACANCIES**

Mayor Davidson announced that Councilman Workman would like to step down as Senior Citizen Committee Council Representative due to time constraints. He reminded council to forward the City Clerk the preferred committees they would like to serve.

Appoint council representatives to committees.

Airport Industrial Development Board  
Board of Appeals (Dangerous Buildings & Structures)  
Steve Hart  
Economic Development Sales Tax Committee  
Enhanced Enterprise Zone Board  
Historic District Commission  
Senior Citizen Committee  
Traffic Commission  
TDD

Current Appointments:

Richard Davidson  
Richard Davidson and  
Richard Davidson  
Tom Workman  
Charles Collinsworth  
Tom Workman  
David Ruth  
Richard Davidson

**ADJOURN**

Mayor Davidson asked if there was any further business to come before Council, with no response he asked for a motion to adjourn the May 19, 2015, Regular Session City Council meeting.

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Motion to adjourn by Councilman Collinsworth and seconded by Councilman Workman.  
Unanimous vote to adjourn.

Mayor Pro Tempore Collinsworth adjourned the regular session meeting at 7:30 p.m.

**APPROVED:**

**NEOSHO CITY COUNCIL**

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**Mayor**

**ATTEST:**

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**City Clerk**